

Community Service Form



This form cannot be used in place of letterhead. This form is property of Jennifer's Pet Rescue and must be returned to the rescue upon completion.

Name: _____ Date: _____
 Address: _____ Phone: _____
 City/State/ZIP: _____ Mobile: _____
 Email: _____

Please check if community service is court mandated.

Offense: _____
 Probation Officer: _____ Phone: _____
 Number of Hours to Complete: _____ Due By/Court Date: _____
 Brief summary of proposed schedule to complete total number of hours: _____

You must notify us by email or voicemail at least 48 hours in advance if you are unable to attend an adoption event for which you have signed up. Please visit the Volunteer page of our Web site for an electronic version of our Volunteer Waiver and additional information on drop off and pick up times, proper dress, etc.

Additionally, your time sheet is your responsibility. You must present your time sheet at arrival and departure at every volunteer activity for time to be properly documented. You are responsible for keeping your time sheet up-to-date. If you lose your time sheet volunteer hours will not be back signed and you will lose credit for all served hours associated with the lost time sheet.

Date	Time In	Time Out	Number of Hours	JPR Authorization

Total Number of Hours Served: _____

Upon Completion

Volunteer Signature: _____ Date: _____

JPR Rep Signature: _____ Date: _____

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